



Southern Alberta Freestyle Ski Club (SAFSC) is a dedicated club comprised of athletes, parents and volunteers who share a passion for skiing and the outdoors. The club focuses on pre-competitive and competitive mogul, slopestyle and park programs, aiming to develop safe, strong, capable and knowledgeable all-round skiers in a fun and supportive environment. Hard work, good coaching, mutual respect and lots of FUN is our formula for success.

SAFSC is looking for an experienced **Program Director** to join our team. The Program Director will be in charge of running the operations of the club including, but not limited to, the following:

- Unwavering commitment to the development of all SAFSC athletes and coaches in a fun, safe and respectful environment
- Club administration including registration, insurance, sanctioning, etc.
- Coach management which will include hiring, scheduling, training and weekly team assignments
- Program design, implementation and oversight
- During on snow season, liaising with parents, shadowing teams, training coaches, etc.
- Communication with all internal and external stakeholders
- Club operations and relationship management with preferred training vendors including Sunshine Village, WinSport and The Spot YYC
- Facilitation of mogul course location, build and maintenance at Sunshine Village
- Budgeting for all year-round training
- Enhancing off schedule camp programming, facility bookings, etc.
- Increasing engagement and awareness around the unique training opportunities that Southern offers
- Maintain confidentiality in dealing with athletes, coaches and the Board of Directors
- Communication through all social media channels and drafting of the monthly newsletter

**Qualifications/Skills:**

- Strong communication and leadership skills
- Must be punctual, organized, and effective with time management
- Exposure to budgeting with a financial acumen
- Air 4 certified with coaching and leadership experience
- Additional certifications considered an asset
- CAC Making Headway, Make Ethical Decisions, & CAC Safe Sport Training, required
- Current Vulnerable Persons Background Check
- Valid First Aid and CPR
- Valid driver's license

We are looking for an individual who is dedicated and committed to building the organization. The above only reflects the key responsibilities of the role with no expectation that the Program Director is actively coaching a group of athletes. If the individual in this role would like to remain engaged at a coaching level, we would consider combining the Head Coach and Program Director roles into one.

If you feel that you would be a great fit for this role and would like to meet to discuss the opportunity, please submit your cover letter and resume to [president@freestyleskiclub.ca](mailto:president@freestyleskiclub.ca)